

Bainbridge Island Sportsmen's Club



By-Laws

Article 1

Name

This organization will be known as the "Bainbridge Island Sportsmen's Club" and will be referred to in these By-Laws as the "Club." The Club is incorporated under the laws of the State of Washington as a nonprofit organization and operated within the meaning of Section 501(c)(3) of the U.S. Internal Revenue Code.

Article 2

Purpose and Objectives

1. To promote shooting and archery sports, to educate the community in the safe and proper use of archery equipment and firearms for all appropriate activities, including recreation, hunting, and self-defense, and to provide safe venues for such activities.
2. To promote other traditional outdoor recreational activities such as fishing, bushcraft, backpacking, and any other similar outdoor activity so long as there is enough interest by the Members and the public to support such activity.
3. To provide programs for learning these traditional outdoor activities and improving individual skills with special emphasis on youth programs to provide a venue for the young to gain from the knowledge of our older, experienced Club Members.
4. To support our local community through programs such as Thanksgiving and Christmas Dinners, a youth scholarship program, making available ranges for police training, and any other philanthropic or benevolent effort our Membership chooses to sustain.

Article 3

Membership

Membership in the Club is open to all citizens and legal residents of the United States of America regardless of race, color, national origin, ancestry, religion, creed, gender, marital status, sexual orientation, age, physical disability, veteran's status, or political affiliation. Regardless of Club Membership status, individuals who are subject to legal restrictions regarding the ownership or use of firearms will not be permitted to engage in shooting sports or activities at Club facilities.

Section A: Membership Classifications

1. Membership in the Club is for a period of one year (except Life Membership) and is comprised of the following classifications:
 - a) *Individual Membership:* Any person 18 years of age or older may become an Individual Member of the Club upon acceptance of their application and payment of dues. Individual Members are entitled to vote on Club business.
 - b) *Family Membership:* Any person 18 years of age or older and their spouse or domestic partner and up to two (2) children that are less than 18 years of age, or

a single parent and up to three (3) children that are less than 18 years of age, may become a Family Membership of the Club upon acceptance of their application and payment of dues. Adult Family Members are entitled to the same rights as Individual Members. Minor children are not entitled to vote on Club business.

- c) *Senior Membership*: Any person 65 years of age or older may become a Senior Member of the Club upon acceptance of their application and payment of dues. If requested, Senior Membership shall include the Member's spouse or domestic partner. Senior Members, and any spouse or domestic partner included in the Senior Membership, are entitled to the same rights as Individual Members.
 - d) *Disabled Membership*: Any person 18 years of age or older who has a disability, as that term is defined in the Revised Code of Washington, may become a Disabled Member of the Club upon acceptance of their application and payment of dues. If requested, Disabled Membership shall include the Member's spouse or domestic partner. Disabled Members, and such spouse or domestic partner included in the Disabled Membership, are entitled to the same rights as Individual Members.
 - e) *Youth Membership*: Youth between the ages of 10 and 18 may become a Youth Member of the Club if no parent is a Member, and provided their application is accompanied by a letter signed by at least one parent or legal guardian approving the Youth application for Club Membership. Youth Members are not entitled to vote on Club business.
 - f) *Life Membership*: Life Membership may be extended to any person in recognition of extended service to the Club or outstanding accomplishments in accordance with the purposes of the Club. Life Memberships are awarded upon the recommendation of the Board of Directors and approval of a majority Members attending an Annual General Membership or Special Membership meeting. If requested, Life Membership shall include the same individuals as included in a Family Membership.
 - g) *Other Memberships*: The Board of Directors may create other types of Memberships as needed.
2. Any person not an American citizen may become a Member of the Club upon application, the sponsorship of a Member and specific approval of the Board of Directors.

Section B: Member Privileges and Responsibilities

1. Privileges enjoyed by all Members in good standing include but are not limited to:
- a) Use of ranges and participation in Club activities.
 - b) Participation in specific Club groups such as Archery, Pistol, Shotgun or Rifle as long the Member pays any costs or dues required by these groups.
 - c) Receipt of all newsletters.
 - d) Children of Individual or Family Members that are under the age of 18 and not formally Members themselves, and Youth Members are entitled to use the Club's facilities and to participate in its activities if accompanied by a parent or participating in a supervised activity.
 - e) Membership on Club committees, and standing for election as a Club Director.

2. Responsibilities borne by all Members include but are not limited to:
 - a) Safe use of all ranges in a manner complying with all widely recognized rules for range safety, etiquette, and common personal courtesies and a working knowledge of and compliance with the Club's specific Range Rules.
 - b) Possession of a Club Membership card and an additional form of widely recognized picture I.D. such as a driver license or student I.D. whenever using a range.
 - c) Maintain Membership in good standing by the payment of annual dues or assessments as defined in Article 4, attendance at the Annual General Membership meeting as defined in Article 5 Section (A)(1)(a) below, voting in Club elections and on proposed changes to Club By-Laws.

Section C: Suspension and Expulsion

1. The Board of Directors may by majority vote suspend a Member for a period not to exceed three (3) months upon receiving evidence this Member has committed acts or exhibited conduct deemed harmful to the Club. This evidence then must be presented to the Membership at the Club's next AGM or Special Membership meeting (SMM) as defined in Article 5 Section(A)(1)(b), for resolution in accordance with Section C(2) below. The Board of Directors will send a letter to the suspended Member outlining the reasons for suspension and pending expulsion and inviting the Member to appear at the next AGM or SMM meeting to explain and defend the actions or conduct at question. If the next AGM or SMM meeting does not occur during the suspension period, the suspension shall expire and the Member's Club membership status shall be restored and expulsion action will not be taken.
2. At the AGM or SMM meeting during the suspension period at which the Member's alleged actions or conduct is to be reviewed, a Director will outline the charges against the suspended Member and present any evidence supporting expulsion. The suspended Member will be given the opportunity to rebut the charges and to present a defense. The Membership will be given the opportunity to discuss and argue the case and ask any questions of the Board of Directors and the suspended Member. A vote of the Members then will be taken to determine if the expulsion of the Member should be made permanent. Permanent expulsion requires the affirmative vote of two-thirds of the Members attending and voting. If permanent expulsion is not approved, any suspension imposed pursuant to Section C(1) above shall be vacated without further action by the Board of Directors.

Article 4: Dues and Assessments

Section A: Dues

1. Membership dues become payable upon joining the Club and a Member's renewal falls due on the day he/she originally joined the Club (the "Member's Renewal Date"). Annual dues are payable on the Member's Renewal Date and his/her Membership will lapse (ie: is canceled) if dues are not paid within 30 days from the renewal date.
2. The Board of Directors will review the Club's financial condition as part of the annual Club budget process (Article 6), and determine next year's level of dues and fees for Members that will allow the Club to continue a fiscally sound operation. The Board of Directors may make adjustments (increases and/or decreases) to the level of dues and fees at any

time during a calendar year if the Board of Directors determines that such adjustment is necessary for the fiscally sound operation of the Club during such calendar year.

3. The Board of Directors, at any Regular or Special Board of Directors meeting, may determine the amount of any initiation fee(s) to be charged for a new Membership or reinstatement fee(s) for renewal of a Membership that has lapsed. Fee(s) waiver petitions may be submitted by active duty military, local law enforcement officers, Senior Members, Youth Members or for any dependent Family Member who applies for Individual Membership within one year of reaching 18 years of age.
4. Life Members are exempt from membership dues.

Section B: Assessments

1. The Board of Directors can call for a special assessment of the Members for expenses of the Club which the Club annual budget does not contain and/or does not fully fund. The Board of Directors will provide to the Membership the evidence of the need for the special assessment, and the time, date and location of the Board of Directors meeting at which the special assessment will be voted upon. At such meeting, Members will be given an opportunity to express their views on the proposed special assessment. Upon the conclusion of the Membership discussion, an affirmative vote of six (6) Directors will be required to approve any special assessment.
 2. Family, Disabled and Senior Memberships will be responsible for one special assessment only.
 3. Active duty military, local law enforcement officers, Life and Youth Members are exempt from all special assessments.
- 4.A Member failing to pay a special assessment within one-hundred and twenty days (120) following the levying of the special assessment will have his/her Membership suspended until the special assessment is paid. A Member who has failed to pay a special assessment cannot rejoin the Club without paying the special assessment. If more than one year has passed between the suspension of a Membership for failure to pay a special assessment and the re-application for Membership, the Board of Directors may, at its discretion, assess a carrying charge of some representative rate of interest on the special assessment to be repaid as a condition to rejoining the Club.
5. Any Member can petition the Board of Directors for exclusion from a special assessment due to financial hardship.

Article 5

Meetings

Section A: Meetings and Notification

1. The following meetings will be conducted by the Club:
 - a) An Annual General Membership Meeting (AGM) to be held in December of each year.
 - b) Special Membership Meetings (SMM) to be held as determined by the Board of Directors, as required by these By-Laws, or as requested by the Membership.
 - c) Regular Board of Directors Meetings will be held monthly to conduct Club business.

D) Special Board of Directors Meetings will be held from time to time as determined by the Board of Directors to conduct Club business not dealt with during Regular Board of Directors Meetings.

2. An AGM meeting will be held in December of each year for the purposes of electing Directors and voting on other important Club business. Members will be notified of the AGM meeting at least thirty (30) days in advance. Such notice shall contain the Agenda for the AGM meeting, Director election materials pursuant to Article 6 and details of any other business or votes proposed.
3. SMM meetings will be held from time to time at the discretion of the Board of Directors or at the request of the Membership. Members seeking a SMM meeting must submit to the Board Secretary a written request signed by at least ten percent (10%) of voting Members. Such Membership meetings will be scheduled promptly and at times to ensure maximum attendance. SMM meetings are open to all Members in good standing.
4. Regular Board of Directors Meetings will be held monthly to conduct Club business, unless prevented by extraordinary circumstance. The Membership is welcome and encouraged to attend these meetings. The Board of Directors will allow input and comments from the Membership in attendance at these meeting, but the efficient conduct of business should be the Board of Directors' primary concern. The Board of Directors can restrict the participation of the Membership if it becomes necessary in order to efficiently conduct Board of Directors business.
6. Special Board of Director meetings will be held from time to time as required by these By-Laws or as determined by the Board of Directors in order to timely conduct Club business.
7. Notice of each AGM, SMM, Regular and Special Board of Directors meeting shall be provided to the Membership by posting the meeting notice on the Club website and in the Club newsletter not less than fifteen (15) days prior to any such meeting. In addition, notice of the AGM and all SMM meetings shall be emailed to each Member in good standing not less than fifteen (15) days prior to any such meeting. Such notice shall specify the place, day, and hour of meeting, provide a proposed agenda and attach any details relevant to the business to be conducted. The foregoing notice requirements do not supersede notice requirements for specific action or activities as specified herein.
8. All meetings will be held at the Bainbridge Island Sportsmen's Club facilities unless none are available, or the Board of Directors determines that exigent circumstances necessitate an alternative location. In its sole discretion, the Board of Directors may determine to hold any meeting (AGM, SMM, Regular or Special Board of Directors meeting) virtually using available electronic means, so long as the Board of Directors determines that so doing will not unduly hamper meeting attendance and participation.
9. All meetings and business will be conducted in accordance with Robert's Rule of Order. In case of a conflict between Robert's Rules of Order and these By-Laws, the By-Laws take precedence.

Section B: Quorum and Voting by Proxy or Electronic Means

1. In order to conduct a Board of Directors meeting, a quorum of at least one-third¹ of the number of Directors (including Directors serving as Officers) is required to be present in person, or have provided the Secretary with their written Proxy for all issues listed on the Board of Director's meeting agenda. For purposes of determining such quorum, a Director

¹<http://app.leg.wa.gov/rcw/default.aspx?cite=24.03.110> Revised Code of Washington. Section 24.03.110

participating in a virtual meeting by electronic means, or by proxy, shall be considered present in person.

2. In order to conduct an AGM or SMM meeting, a quorum of at least ten percent (10%)² of Members in good standing plus at least three (3) Directors, which must include at least one Officer, are required to be present in person. For purposes of determining an AGM or SMM meeting quorum, a Director or Member participating in a virtual meeting by electronic means, or by proper proxy provided to the Board Secretary, shall be considered present in person.
3. Proxy voting is allowed on all issues listed on the Board of Directors, AGM, or SMM meeting agenda. A proxy is required to list each specific issue upon which the absent Director or Member wishes to vote. The proxy must contain a written statement of the issue, how the Director/or Member votes on the issue, the name of the Director or Member, the Membership number, signature, and date to constitute a valid proxy.
4. The Board of Directors may permit electronic voting for the election of Directors and to any proposed changes to the By-Laws, upon a determination by the Board of Directors that such voting can be done securely, and that the electronic medium contains the same information as printed forms. The detail of the vote required, a method of recording a Member's vote, the Member's name, Membership number and date are required to constitute a valid electronic vote.

Article 6

Nominations and Elections

1. Candidates for Board of Directors positions must be Members in good standing of the Club, be twenty-one (21) years of age or older when nominated and be nominated either by the Board of Directors pursuant to Article 6 Section (2) or by Members pursuant to Article 6 Section (3).
2. The Board of Directors may by majority vote nominate candidates for Board of Directors positions.
3. Members may nominate a candidate or candidates for Board of Directors positions by sending a letter or email to the Board President with the candidate(s) name, address, phone number and email address (if any). Nominations must be co-signed by at least three (3) Members in good standing who are not standing for nomination and by the nominated candidate.
4. All nominations, whether made by Members or the Board of Directors, must be received by the Board President in time to be published electronically and in the Club's November newsletter (at least thirty (30) days prior to the AGM meeting in December each year).
5. The Board of Directors will ensure that all communication to Members regarding the upcoming election, nominations, and procedures take place in a manner allowing reasonable time for nominations to originate from the Membership.
6. All candidates will be allowed to submit electioneering material to be both published in the Club's November and/or December newsletter and posted on the Club's website.

²<http://app.leg.wa.gov/rcw/default.aspx?cite=24.03.090> Revised Code of Washington Section 24.03.090

7. If there are competing candidates, any candidate may make a written request to the Board President no later than fifteen (15) prior to the November Board of Directors meeting that a Membership Meeting be held in conjunction with the November Board of Directors meeting to make a campaign presentation. The request will be made available to all candidates, and all candidates may make presentations at such Membership Meeting. The Club will inform the Membership about the Membership Meeting so that they may attend.
8. Ballots will be sent to all Members eligible to vote at least twenty (20) days prior to the December AGM meeting. Members may return their ballots by mail to the Club's mailing address, may bring them to or vote in-person at the AGM meeting, or vote electronically in accordance with the provisions of Article 5 Section B(4).
9. Ballots will be assembled, opened and counted at each AGM meeting, and the election results will then be announced.
10. The Board Vice President will administer the election process as set out in this Article 6, which duties shall also include the opening and counting of ballots, and the announcement of election results at the AGM; *provided however*, that if the Board Vice President is a candidate for election, then the Board of Directors shall appoint another officer who is not a candidate for election to administer the election process.

Article 7

Board of Directors and Board Officers

Section A: Officers and Board of Directors

1. The Officers of the Board of Directors shall be a Board President, a Board Vice-President, a Board Secretary, and a Board Treasurer, all of whom shall be Directors and shall each be elected from among the Directors by a majority vote of the Board of Directors, each for a term of one (1) year. The Board Officers will be elected each year by the Directors at the January meeting of the Board of Directors.
2. Each Board Officer shall have the authority and shall perform the duties set forth in these By-Laws or by resolution of the Board of Directors or by direction of an officer authorized by the Board of Directors to prescribe the duties and authority of other officers.
3. The Directors shall be elected by the Members of the Club in good standing each for a term of three (3) years. There shall be a total of nine (9) Directors, which shall compose the Board of Directors of the Club. Three (3) Director positions shall be up for election each calendar year. All of the foregoing shall be subject to the provisions of Article 7 Section A(3).
4. The election of the Board of Directors for the first full calendar year after the effective date of these By-Laws (Initial Year) will be governed the following:
 - a) The Board of Directors for the Initial Year will be composed of nine (9) Directors.
 - b) Three of the Directors will each be assigned a term of one (1) year.
 - c) Three of the Directors will each be assigned a term of two (2) years.
 - d) Three of the Directors will each be assigned a term of three (3) years.

- e) The Board of Directors will determine which of the then current Directors shall be assigned which of the terms by whatever means the Board of Directors deems appropriate.
 - f) If the number of then current Directors exceeds nine (9), those Directors not assigned a term will cease to be Directors at the commencement of the Initial Year, but may subsequently stand for election as a Director pursuant to Article 6.
 - g) The Director positions assigned terms pursuant to Article 7 Section (A)(3)(b)-(c) above will be up for election for a full three (3) year term as follows:
 - i. Director positions assigned a one (1) year term will be up for election the December of the Initial Year for a term commencing in the first year subsequent to the Initial Year;
 - ii. Director positions assigned a two (2) year term will be up for election the December of the first year subsequent to the Initial Year; and
 - iii. Director positions assigned a three (3) year term will be up for election the December of the second year subsequent to the Initial Year.
5. Directors are legally required to be informed and active participants in corporate governance in acting to fulfill the Club's mission. The Board of Directors shall exercise all of the powers of the Club except such as are by law or governing documents of the Club conferred upon or reserved to the Members.
 6. All Directors must be twenty-one (21) years of age or older.
 7. The Board of Directors may also appoint Committees, Chair-persons, Managers and such other positions as it deems expedient for the proper conduct of the business of the Club, each of whom shall have such authority and shall perform such duties as the Board of Directors may determine. One Director may hold two or more Board of Directors offices (such as Secretary/Treasurer), but no Board Officer may act in more than one capacity where action of two or more officers is required.
 8. All Directors shall serve without pay.

Section B: Roles and Responsibilities

1. **BOARD PRESIDENT.** The Board President shall preside at all meetings of the Club and of the Board of Directors. The Board President shall perform all such other duties as usually pertain to that office.
2. **BOARD VICE-PRESIDENT.** The Board Vice-President shall perform the duties of the Board President in his/her absence or at his/her request, and as assigned pursuant to these By-Laws.
3. **BOARD SECRETARY.** The Board Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the Club. The Board Secretary shall notify the Board of Directors of all meetings, shall be responsible for providing all notifications required by these By-Laws to the Membership (such as notice of Board of Directors meetings, SMM and AGM meetings), and keep a true record of all meetings of the Board and of the Club. The Board Secretary shall have the custody of documents and forms used by the Club and all applications for membership in the Club, and perform such other duties as assigned by these By-Laws.
4. **BOARD TREASURER.** The Board Treasurer will be responsible for the collection of all fees and dues and shall have charge of all funds of the Club and place the same in such bank

or investment accounts as may be approved by the Board of Directors. Such money shall only be withdrawn for the payment of such bills as have been approved by the Board of Directors, as contained within the annual budget the Board of Directors reviewed during the annual Club budget process, or for such other purposes as approved by the Board of Directors. The Board Treasurer is authorized to pay, in his/her discretion, bills that must be paid prior to the next Board of Directors meeting, subject to subsequent Board of Director ratification. The Board Treasurer shall keep an accurate account of all financial transactions and render a detailed report with supporting documents at any meeting of the Board of Directors when requested, including the annual report to the Club at its AGM meeting. The Board Treasurer shall be responsible for filing all federal tax returns and for re-affiliating the club annually with any state or national organizations. The Board Treasurer shall be responsible for maintaining property, liability or other required insurances of the Club and its Directors.

5. BOARD DIRECTORS. The Board of Directors shall be Members whose role is to keep the interests of the Club and its Members foremost, and direct its activities in accordance with these By-Laws and applicable state and federal law. Directors shall exercise oversight and direction of the Club's assets, and its operations to ensure that the Club is well managed and remains fiscally sound and maintain the legal and ethical accountability of Club, staff and volunteers.
6. The Board of Directors may delegate among itself, Members or to its designated agent any other function or duty it deems fit or necessary for the conduct of Club business.

Section C: Continuity and Financial Oversight

1. A primary objective of the Board of Directors is to operate the Club in a manner that assures the Club's long term, ongoing viability and the accomplishment of its mission.
2. The Board of Directors shall oversee all expenses and may authorize expenditures it deems necessary and appropriate. The Board of Directors may acquire financing and/or use Club financing to facilitate cash flow requirements associated with State billing requirements and to commit to expenditures required to meet the needs of the FARR/Grant contracts, and for other purposes as determined by the Board of Directors.

Section D: Terms and Filling Board of Directors Vacancies

1. Subject to the provisions of Article 7 Section (A)(3), each elected Director's term of office shall begin upon the adjournment of the AGM meeting at which elected and shall end upon the adjournment of such meeting at which a successor is elected. Each appointed Director's term of office shall begin upon the adjournment of the Board of Directors meeting at which the Director was appointed.
2. Resignation of any Director must be in writing, state an effective date of resignation and be presented to the Board Secretary. Any such resignation shall take effect on the effective date stated therein.
3. If the Board President is unable or unavailable to serve, the Board Vice President shall fill the position.
4. If a vacancy occurs on the Board of Directors, the remaining Directors will nominate a Member to fill that position for the balance of the term. Upon the Member's acceptance of the nomination, a majority vote of the remaining Directors is required to confirm the appointment.

Section E. Suspension and Expulsion of Officers and Directors

1. A Director serving as an officer of the Board of Directors may be removed from such officer position by a majority vote of the Directors approving a motion for such removal. Prior to the Board of Directors taking a vote on a motion to remove a Director as an officer of the Board, the Director subject to such removal motion shall be presented with a written copy of such motion, which must include the grounds being relied upon to warrant the proposed removal. The Director subject to the removal motion shall be given an opportunity to address the motion and the grounds presented prior to the vote on the motion. Should the removal motion be approved, the Director so removed from the officer position shall remain a member of the Board of Directors.
2. The Board of Directors may by majority vote seek the expulsion of a Director from the Board of Directors upon receiving evidence the Director has committed acts or exhibited conduct deemed harmful to the Club, or has otherwise failed to discharge his/her duties as a Director in accordance with the requirements of these By-Laws. Prior to the Board of Directors taking a vote on such motion, the Director subject to such expulsion motion shall be presented with a written copy of such motion, which must include the grounds being relied upon to warrant the proposed expulsion. The Director subject to the expulsion motion shall be given an opportunity to address the motion and the grounds presented prior to the vote on the motion. Should such motion be approved, the Director subject to such motion shall be suspended from participation in Board of Director activities, and the matter of the expulsion of such Director from the Board of Directors must be presented to the Membership for resolution at the Club's next AGM or SMM as defined in Article 5 Section (A)(1)(b), which AGM or SMM must occur within ninety (90) days of the approval of the expulsion motion. At such AGM or SMM meeting, the matter of the Director's expulsion from the Board of Directors shall be considered and decided in accordance with the provisions of Section 3 Section (C)(2) above.

Article 8

Committees, Managers and Operational Roles

1. The Board of Directors may create and define a range of responsibilities for special or standing committees such as Scholarship, Facilities Maintenance, Range Safety, Operations, Special Events, Marketing, Communications and Community Relations, Youth Programs or any other committee useful to or supportive of the Club or its Member's activities.
2. The Board of Directors will appoint a Chair for each committee it forms. The Chair is responsible for reporting to the Board of Directors, at its request, on the activities of the committee.
3. The Board of Directors may fund all or some portion of the activities of a committee. The committee itself may levy operations or consumables fees or charges on Members participating in certain Club activities overseen by the committee, such as shotgun shooting. Oversight of all financial accounts shall be the initial responsibility of the Board Treasurer, and shall be overseen by the Board of Directors.
4. Each committee chair and Range Manager will prepare and submit to the Board Treasurer a written annual budget containing expected revenues, expected expenses, expected capital expenditures and any extraordinary expenses for the coming year. Each committee chair and Range Manager will also prepare and submit quarterly or monthly reports, as

determined by the Board of Directors, to the Treasurer of their expenses and activities, and may be required to provide further details in person to the Board of Directors at its request. Funding for any extraordinary expense (i.e. expenses not included in the committee's or Range's budget) occurring during a year must be approved by the Board of Directors prior to such expenditure.

5. The Board of Directors will appoint a Range Manager for each range (Archery, Pistol Caliber, Shotgun). The Range Manager is responsible for the operation of his/her appointed range and reporting to the Board of Directors on the activities of that range.
6. The Chief Range Safety Officer (CRSO) will be appointed by the Board of Directors for the purpose of maintaining a safe range complex. The CRSO will have authority over all Club Ranges for the purpose of ensuring their safe use and operation, and will work in collaboration with all Range Managers to ensure such result. The CRSO or designated Senior Range Safety Officer will conduct Range Safety Officer (RSO) training as needed using the National Rifle Association (NRA) Range Safety Officer Training Program or similar programs approved for RSO training in individual disciplines. The CRSO will have charge of all safety instruction with authority to remove RSOs, maintain records of all RSO training and will forward all documentation to the Secretary for record keeping and compliance. The CRSO will make no contracts or expend funds without the authorization of the Board of Directors. The CRSO shall be an ex officio member of the Board of Directors, unless the CRSO is a duly elected Director, in which case such CRSO shall be a member of the Board of Directors for all purposes.
7. Range Safety Officer (RSO) candidates shall only become an RSO upon the approval of the Board of Directors, upon the recommendation of the CRSO. Candidates must attend a RSO class given by the CRSO or other person or organization approved by the Board of Directors to provide such training. Upon completion of RSO training the CRSO will advise the Board of Directors if a candidate is qualified and suitable for final approval as an RSO. RSOs trained in the discipline of one range (such as Shotgun) cannot perform RSO duties in another range (such as Archery) unless they have completed RSO training and been approved by the Board of Directors to act as an RSO for both ranges.

Article 9

Intoxicating Substances

1. The social use of alcohol is allowed at the Club ***only*** when ***all*** ranges are inactive and are to remain inactive for the remainder of the day. The consumption of alcohol or any other intoxicating substance *anywhere* on Club property is strictly forbidden while any range is active or may be become active later in the day.
2. Any Member or guest on any active range, whether they themselves are participating in shooting or not, who exhibits any level of intoxication must be asked to leave. It is the duty of ***any*** Member observing such an individual to ask that individual to immediately leave Club property.
3. The use of alcohol or any other intoxicating substance in a manner proscribed in these By-Laws or in any other manner that any *reasonable individual* would deem unsafe or prejudicial to the Club will result in the immediate, mandatory, and permanent revocation of Club Membership and permanent denial of access to Club property. The Board of Directors will be the sole and final judge of the 'reasonable individual' clause.

Article 10

Amendments and Revisions

1. Consideration for the alteration, amendment, or rewriting of the Articles of Incorporation or these By-Laws can be proposed at any regularly scheduled Board of Directors Meeting or at a Special Board of Directors Meeting. Any such alteration, amendment or rewriting will be reviewed by the Board of Directors. Prior to the Board of Directors acting to approve or disapprove any such alteration, amendment or rewriting, the proposed changes must be presented in writing and read to the Membership at the meeting at which they are presented with the exception of extensive changes and alterations that would be impractical to read aloud. In this case, copies of the proposed changes in written and/or electronic form must be distributed to all Members present who request one. Notice and details of proposed alterations, amendments, or rewriting of the Articles of Incorporation or these By-Laws must be posted on the Club's website and circulated via electronic means where applicable to meet Member needs.
2. The Membership will be allowed to discuss the proposed changes and ask any questions of those proposing the changes at the meeting at which they are proposed.
3. Acceptance of any proposed alteration, amendment, or rewriting of the Articles of Incorporation or these By-Laws will be voted on at the next regularly scheduled or at a Special Board of Directors Meeting called to vote on such proposals as long as such Board of Directors meeting follows the meeting at which the proposals were originally presented by at least 30 days.
4. An affirmative vote of six (6) Directors is required to approve proposed alteration, amendment, or rewriting of the Articles of Incorporation or these By-Laws.

Article 11

Loans

1. The Club and its Board of Directors shall not make any loans of any Club funds to its Board Officers, Directors, or any Members, nor can the Club or its Board of Directors co-sign on any loan underwritten by another institution to such individuals.

Article 12

Relocation or Dissolution

1. In the event the Club is forced to relocate, the Board of Directors will proceed to liquidate all Club holdings at the highest reasonable price. The proceeds will be invested in short term, cash management instruments such as U.S. Treasury Bills, Certificates of Deposit (CDs) with major local banks or thrifts, money market accounts or interest-bearing checking accounts of major local banks or thrifts.
2. The Board of Directors will seek to obtain temporary meeting premises for the Club or privileges to use range facilities with similar local clubs at a reasonable cost. The newsletter will continue to be produced and website updated even if no new meeting place is found.
3. The Club will continue to accept Memberships and collect annual dues at approved rates that factor in the lack of owned facilities.
4. The Board of Directors will seek to secure and purchase a suitable new location for the Club anywhere in the region.
5. If such a location cannot be acquired, or at least contracted for, within two years of the relocation from the Club's original site, the Board of Directors will call a Special Meeting and propose dissolution of the Club and allocation of assets to other non-profit organizations that support traditional outdoor recreational activities such as shooting, archery, fishing, bushcraft or backpacking.
6. The Board of Directors will review other local, community based educational and youth support organizations and will allocate the Club's Scholarship Fund assets among the organizations that it believes will make best use of the funds.
7. In the event a Director of our Club is also a board member or considered an influential member of an organization under consideration for allocation of Club assets, that Director will be considered conflicted and will be recused from voting on such allocations.
8. In the event the Club's assets are liquidated and donated to other organizations, the Club will notify Washington State's office of the Secretary of State that the corporation known as the Bainbridge Island Sportsmen's Club had been dissolved.
9. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Superior Court of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

10. In the event of a dissolution or liquidation of the Club, any funds held or controlled by the Club that are treated or required to be held as restricted funds shall be disbursed in a manner that is consistent with laws, statutes and/or regulations governing the disbursement of such restricted funds.

Article 13

Conflict of Interest

1. Avoidance of conflict of interest protects the Club's interests when it is contemplating entering into a transaction or arrangement that might benefit the private interest of a Director or Member, or might result in a possible excess benefit transaction. To that end, the Board of Directors shall have in place at all times a conflict of interest policy which defines conflicts of interest and related terms, establishes procedures for identifying conflicts of interest, determines when a conflict of interest exists and has or has not been disclosed, provides means for addressing conflicts of interest, and imposes punishment for failure to disclose conflicts of interest. Such policy is intended to supplement but not to replace any applicable state and/or federal laws governing conflict of interest applicable to non-profit and charitable organizations.
2. To ensure that the Club operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, the Board Secretary shall be required to conduct periodic reviews of the Club's activities.
5. The Board of Directors shall require that each Director, Board Officer and member of a committee with Board-delegated powers shall annually sign a statement, which affirms such person has:
 - a) Received a copy of the conflicts of interest policy
 - b) Read and understands the conflicts of interest policy
 - c) Agreed to comply with the conflicts of interest policy
 - d) Understood the Club is charitable organization and in order to maintain its federal tax exemption it must engage primarily in activities, which accomplish one or more of its tax-exempt purposes.

CERTIFICATE OF ADOPTION OF BY-LAWS

We do hereby certify that the above stated By-Laws of Bainbridge Island Sportsmen's Club were approved by majority vote of members at the Club's Annual General Meeting on _____ and constitute a complete copy of the By-Laws of the Club.

Adopted effective _____

President Date

Vice President Date

Secretary Date

Treasurer Date

Sworn to and subscribed before me this ____ day of _____, _____, by

Secretary
Bainbridge Island Sportsmen's Club.

Seal and Signature of Notary Public-State of Washington
Name of Notary Typed, Printed, or Stamped